

Job Title: Coordinator of Children and Youth Ministries at Christ Church, Reading (435 Court Street)

Job Summary

The Coordinator of Children and Youth Ministries leads the organizing of the church's weekly Sunday ministry for children and youth. They will also be responsible for organizing and supervising a small number of seasonal programs throughout the year. This role focuses on providing consistent, engaging, faith-based learning, coordinating volunteers, communicating with families, and helping create a safe and welcoming environment for children and youth at Christ Church.

Key Responsibilities

1. Coordinate and oversee Sunday School, Vacation Bible School, youth groups, and other children and youth-related activities.
2. Collaborate with church leadership to integrate children and youth programs into the overall mission and vision of the church.
3. Establish and maintain relationships with families, providing pastoral care and support as needed.
4. Plan and coordinate special events, retreats, and mission trips for children and youth.
5. Ensure ministry activities follow church safety and child protection policies.
6. Maintain ministry schedules, supplies and basic planning materials.
7. Communicate effectively with children, youth, parents, volunteers, and church staff, keeping them informed of upcoming events and any changes in the program.
8. Stay informed about current trends in children and youth ministry and implement new ideas as appropriate.

Qualifications

1. Passion for working with children and youth and a strong desire to nurture their faith.
2. Excellent leadership and interpersonal skills, with the ability to effectively communicate and collaborate with diverse groups of individuals.
3. Ability to plan, organize, and implement a range of program activities.
4. Commitment to the mission and faith life of the church, including availability to work Sundays and flexible weekday hours.
5. Proficient in the use of technology and social media for communication and program promotion.
6. Must pass a background check and adhere to the church's child protection policies.

Preferred (but not mandatory)

1. Early childhood certification or teacher's certification.

Hours per week and salary: 7 hours per week (3 on Sunday and 4 for planning and events during the week)

Compensation: \$9800

Time off: 4 Sundays a year

Application Deadline: October 23, 2026

Please email brycepwandrey@gmail.com to apply